



OFFICE OF PUBLIC INSTRUCTION

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Linda McCulloch
Superintendent

February 2008

"Exemplar - something that serves as a model or example; an ideal model"

Dear Reader:

The Montana Behavioral Initiative (MBI) is a content-based staff development philosophy and process designed to meet students' diverse and complex social, emotional, behavioral, and academic needs. The term initiative refers to proactive efforts by community and school leaders to identify and prioritize concerns, teach acceptable alternatives to inappropriate behaviors and create a culture promoting healthy habits and respect in schools and communities.

Beginning in 2005, the MBI began recognizing exemplar schools which significantly contribute to making a difference for their students, parents, and faculty utilizing the MBI process at the elementary, middle or high school levels and have demonstrated evidence of change. In 2007, the MBI began to recognize early childhood programs. You may be in a position to nominate a school or early childhood program deserving of such recognition as an MBI Team; you may nominate your own school or early childhood program. Activities to be considered when making a nomination include the key indicators from the MBI Blueprint:

Training Process

- MBI Team members/school staff attend MBI Summer Institute
- MBI site facilitator selected and trained

Team Process

- Administrator support and active involvement
- Team has regular meeting schedule, effective operating procedures

Evaluation Process

- Team/faculty complete MBI Blueprint survey
- A school data collection system is in place
- MBI team has developed written short-term and long-term data action plans using research-based strategies
- MBI team has systematically analyzed specific data (e.g., student behavior, achievement and attitude; staff behavior and attitude,

"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."

- parent attitude, etc.) at least annually and used this analysis to revise/develop the building action plan

Proactive Support Systems (Best Practice)

- 3-5 schoolwide behavior guidelines are defined and posted in all areas of building
- Schoolwide teaching matrix developed
- Teaching plans for schoolwide guidelines are developed
- Schoolwide behavioral guidelines taught directly and formally
- System for rewarding student behavior is established
- System or procedures for promoting development of healthful lifestyle habits
- Staff and administration agree on what problems are office managed and what problems are staff managed
- Clearly defined and consistent consequences and procedures for undesirable behaviors are developed

Community Process

- MBI team promotes community awareness regarding MBI activities at the school site

**For more information, visit the Web Site: <http://www.opi.mt.gov/MBI>
Click on Exemplar**

Letters of nomination should include specific activities that warrant the award. Please remember to **include the address and telephone number of the nominee, as well as the nominator**, on the form. The deadline for nominations to be received is **Friday, May 30, 2008**. Your nomination form can be sent to the address below, or faxed to **(406) 444-3924**, or e-mailed to sbanderson@mt.gov. The Council will announce award recipients no later than **JUNE 6, 2008**, and awards will be presented at a special ceremony on **June 18, 2008**, at the 2008 MBI Summer Institute.

Thank you for your attention to this very important matter and for taking the time to recognize a deserving school in our state. Please contact me with questions at (406) 444-2046 or sbanderson@mt.gov.

Sincerely,

Susan Bailey-Anderson
Office of Public Instruction-MBI Coordinator
PO Box 202501
Helena, MT 59620

**ALL children deserve the opportunity to grow up in schools
And communities that support them in making healthy choices.**

MONTANA BEHAVIORAL INITIATIVE
MONTANA OFFICE OF PUBLIC INSTRUCTION
2008 AWARD NOMINATION FORM

NAME OF NOMINATOR:_____

ADDRESS OF NOMINATOR:_____

CITY_____STATE_____ZIP_____

TELEPHONE_____EMAIL_____

NAME OF NOMINATED SCHOOL

ADDRESS OF NOMINATED PROGRAM

CITY_____STATE_____ZIP_____

TELEPHONE_____EMAIL_____

DESCRIBE WHY YOU BELIEVE THIS SCHOOL DESERVES THIS AWARD: (*Attach additional sheets, if necessary.*)

TRAINING_____

TEAM_____

EVALUATION_____

PROACTIVE SUPPORT SYSTEMS

COMMUNITY PROCESS

Susan Bailey-Anderson
MBI Coordinator
PO Box 20250, Helena, MT 59620
Fax 406-444-3924

MONTANA BEHAVIORAL INITIATIVE
MONTANA OFFICE OF PUBLIC INSTRUCTION
2008 EARLY CHILDHOOD AWARD NOMINATION FORM

NAME OF NOMINATOR: _____

ADDRESS OF NOMINATOR: _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ EMAIL _____

NAME OF NOMINATED SCHOOL EARLY CHILDHOOD PROGRAM

ADDRESS OF NOMINATED PROGRAM

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ EMAIL _____

DESCRIBE WHY YOU BELIEVE THIS PROGRAM DESERVES THIS AWARD: *(Attach additional sheets, if necessary.)*

TRAINING _____

TEAM _____

EVALUATION _____

PROACTIVE SUPPORT SYSTEMS

COMMUNITY PROCESS

Susan Bailey-Anderson
MBI Coordinator
PO Box 20250, Helena, MT 59620
Fax 406-444-3924

MONTANA BEHAVIORAL INITIATIVE
MONTANA OFFICE OF PUBLIC INSTRUCTION
2008 AWARD NOMINATION FORM (SCHOOL RESOURCE OFFICER)
SRO OF THE YEAR

NAME OF NOMINATOR: _____

ADDRESS OF NOMINATOR: _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ EMAIL _____

NAME OF NOMINATED SCHOOL RESOURCE OFFICER

ADDRESS OF NOMINATED RESOURCE OFFICER

CITY _____ *STATE* _____ *ZIP* _____

TELEPHONE _____ *EMAIL* _____

DESCRIBE WHY YOU BELIEVE THIS SCHOOL RESOURCE OFFICER DESERVES THIS AWARD: *(Attach additional sheets, if necessary.) Please use the following MBI key indicators to describe/demonstrate this school resource officer.*

TRAINING (Participation in MBI Summer Institute, etc.)

TEAM (Active MBI team member /activity at school events)

EVALUATION (Participation in surveys, collection of data and analysis)

PROACTIVE SUPPORT SYSTEM (Ability to teach, council, enforce laws/school rules in a positive manner)

COMMUNITY PROCESS (Use of community resources, involvement in neighborhoods around school)

Susan Bailey-Anderson
MBI Coordinator
PO Box 202501, Helena, MT 59620
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Linda McCulloch, Superintendent
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